

SALINE AREA SENIOR COUNCIL, INC.
Board of Directors Meeting Minutes
Monday, January 13, 2020

The Saline Area Senior Council Board of Directors meeting was called to order by Lucy Crossey at 9:05 AM.

Roll Call: President, Lucy Crossey; Vice President, Jim Low; Treasurer, Bill Nicholls; Secretary, Judy Slater; Director, Nancy Cowan; Mayor, Brian Marl; Community Education Director, Brian Puffer.

Excused absence: Member-at-Large, Michele Hall

Minutes of Previous Meeting: Approved and accepted.

Treasurer's Report: At the end of December 2019, we were \$4,000 improved due to program fee collections for which instructor fees have not yet been paid. \$2,400 was received in membership dues. Motion was made, report accepted.

Director's Report: Membership renewals continue to come in. Our new software includes electronic signing of the required waiver. We are taking member photos to assist staff in identifying people. Class registrations have been substantial.

The new meditation class has thirteen enrollments. The Noon Year party hosted 27 people. The New Year Tea in Adrian was a ladies day and went well. Travel trips are light in winter due to weather.

Member input sessions for the new exercise, billiards, and library plan are scheduled; an email blast announcement and invitation to the sessions will reach all members. Nancy has met with billiards players for their comments and suggestions. We hope for a spring / early summer construction date.

The attached "Agreed Upon Procedures" document was discussed. It outlines the process similar to a mini-audit that SASC conducted 2 years ago. A motion to move forward with the agreed upon procedure was superseded by a motion to amend by adding "in and out" transactions, where incoming revenue may exceed outgoing costs. A motion to move forward with the agreed upon amended procedures was seconded and passed.

Nancy stated that our data is in Cloud-based QuickBooks along with another backup system; in hard copy files; and in banking records.

The Board was reminded of the Chelsea Senior Center tour on Thursday, February 13 at 8:30 AM.

General Membership meets this Wednesday, January 15 at 11:30 AM.

The staff is working on the “Buck Bucket” idea.

Suggestion Box: There were no suggestions.

President Comments: None

General Comments: None

Meeting was adjourned at 9:37 AM.

Submitted by Secretary, Judy Slater