

**SALINE AREA SENIOR COUNCIL, INC.**  
**Board of Directors Meeting Minutes**  
**Monday, August 12, 2019**

The Saline Area Senior Council Board of Directors meeting was called to order by Lucy Crossey at 9:01 AM.

**Roll Call:** President, Lucy Crossey; Treasurer, Bill Nicholls; Director, Nancy Cowan; Mayor, Brian Marl; Community Education Director, Brian Puffer.

Excused Absence: Member-at-Large, Michele Hall, Vice President, Jim Low, and Secretary, Judy Slater.

**Minutes of Previous Meeting:** Motion was made to approve minutes with the change of a small spelling error, motion carried.

**Treasurer's Report:** We are waiting on the final CARES report and budget for Fiscal Year 2018-19. We will likely have it this fall, in October. Once this occurs we will be able to develop an accurate balance sheet. The report for August will be ready next week before the GM Meeting for the first month of the fiscal year. Motion to accept report, motion carried.

**Director's Report:**

The September / October Newsletter is complete and was mailed out last week.

SASC has secured a new cleaner / company for the building, First Impressions, which also currently cleans City Hall, The Rec, and Police Department. This is a contacted service. Therefore, in the FY 2019-20 budget, the funds that were budgeted out of EDU Contract Subs for our past cleaner will now be moved to the Contracted Services line item. The cost is close to the same, however the line item and way in which it is paid (now out of SASC fund instead of CARES funds) is modified.

John Bulmer, a member of SASC, is now also driving the SASC bus on trips. Our other driver, Scott Brodie, took a new full time job and is no longer to drive for trips during the day. He will continue to pick up weekend or evening strips when possible.

Our new recreation software, Rec Desk, is up and running. Staff has been working diligently to transfer the data for our members into the system. Several hours of training is complete and the system is now live for staff. The software allows registrations to take place, rooms to be booked, invoices to be developed, statistics to be tracked and much more. The Rec Desk software will also work well with our financial software. It has eliminated the need for additional spreadsheets and calendar software. Members will not currently notice a difference but in the fall, online registrations will be possible. Another additional step will be accepting credit cards, which we are asked about often. The small credit card fee will be passed on to the member at this point, usually about 3% of the cost of registration.

We have been invited to apply for the Helen McCalla Grant again this year, which is due September 15. The two projects in mind for the application include a color copier or the dedication of a fitness room at SASC, by splitting the billiards room, relocating the library to the half of the billiard room, and creating a fitness room in the current library. This could allow for a separate small fitness membership in the future and would be a dedicated space for the NuStep Machines and ideally a treadmill, elliptical, rowing machine, and some free weights. The goal is not to be The Rec, which our community is lucky to have, but instead a small fitness area for members to pop in to while at the center already. A quote would need to be secured in order to apply for the grant. The Board discussed and agreed the fitness room would be a good direction to move forward on and seek a quote to apply for the grant.

Upcoming Trip is Kensington Metropark, which is made possible at a low cost due to a grant we received through Huron Clinton Metroparks. The annual Mystery Trip is also in the new newsletter, set for October to head to the west side of the state.

### **Board Discussion**

Lucy gave a brief introduction about the importance of goals and desire to set some for the Board. A discussion was then had and the following items were the main ones suggested by Lucy for the coming year: 1) For alternate revenue streams to be searched out by the Board, looking in to the development of a Friends type of group and how that would be best to occur. 2) The completion of the Board Manual Revisions. Brian Marl suggested 3) To look into the possibility of a meal program at the Center. Nancy stated that there are several other meal programs in the area and this may be a duplication of services. This could also be a challenge to run all the programs that currently take place near the noon hour in the Great Room, as that is where meals would be served. In addition, the survey in the past did not show a need. However, Nancy stated she would bring some more statistics regarding those programs in the area in the future. The Board agreed that these goals would be a good place to start. Nancy suggested at future meetings, that the Board begin to develop a framework of how to begin working towards these goals, with some measurable targets and timelines.

**Suggestion Box:** The box was empty.

**Meeting was adjourned at 9:28 AM.**

**Submitted by Nancy Cowan, on behalf of Judy Slater.**